

Minutes of the Meeting of Caldecott Parish Council held on Tuesday 21st January 2025 at 7.30 pm in the Village Hall.

Present 2025/01	Cllrs A MacDermott (Chair), A Parker, L McCole and B Hook, Mrs Medwell (Clerk) and 6 members of the public.	
Apologies 2025/02	Cllr W Kendrick and RCC Cllr A Brown.	
Declarations 2025/03	Cllr McCole declared an interest in item 2025/08 (c). There were no changes to the Members' Register of Interests.	
Minutes 2025/04	The minutes of the Parish Council meeting held on 12 th September 2024 were approved as a true record of the meeting and duly signed by the Chair. Proposed Cllr Parker Seconded Cllr Hook The minutes of the Parish Council meeting held on 14 th November 2024 were approved as a true record of the meeting and duly signed by the Chair. Proposed Cllr McCole Seconded Cllr Parker	
Matters Arising 2025/05	There were no matters arising from the last minutes not covered elsewhere on the agenda.	
2025/06 Open Forum	The Council was advised of two full green bins belonging to Meadow Farm which had been left out unemptied and were blocking the footpath. The Clerk will draft a letter to the occupants asking that these are removed. The Chair will hand deliver. The planning application at Meadow Farm was raised. It was noted that Highways had submitted a recommendation of refusal but as yet no decision had been made by RCC Planning Department.	JM AM
Highways and Rights of Way 2025/07	The Council noted the email from the office of Alicia Kearns MP. Ms Kearns continues to chase RCC for an update on the review of traffic surveys for Caldecott. Development of a new 'Local Transport Plan' report will be going to Cabinet on the 11 th February 2025. Cllr Parker drew the Council's attention to the deterioration in traffic calming works at the north entry to village. Cllr Parker will photograph and report on Fixmystreet.	AP
Parish Assets 2025/08	a) Routine Inspection of Assets Cllr McCole undertook to review the parish assets in the next couple of weeks. b) Play Area – Annual Inspection It was noted that the Annual Inspection had been undertaken and the report circulated. The Council noted the recommendations on the seesaw, guard rail and zip wire and will continue to monitor. c) Parish Mowing – To award contract The Council considered the two quotations for the 2025 season mowing contract and agreed to award this to the lower quote from Steve Morphy at a cost of £1,800 for the year. Proposed Cllr MacDermott Seconded Cllr Hook All in favour	LM

d) Allotments

Cllr Parker had sourced and will put up the sign for the allotment gates stating 'Caldecott Parish Council. No public access. Authorised personnel only'. It was noted that the hedges had been cut and a quote subsequently received from another local contractor Bob Rutt will be considered for a future cut. There are currently two vacant plots which will be advertised locally. The Chair will seek a quote to repair the missing part of the allotment fence where it borders the play park.

AP

AP
AM

e) Garage Plot Tenancy

The Council approved Jon Dunn as the new tenant for the garage plot, to replace the retiring Charles Henley.

Cllrs MacDermott and McCole had met with the three of the plot holders to discuss various elements of the new agreement and suggestions of amendments which included an increase in the length of tenure, a structured rent review and the drawing up of a lease plan. The Council considered these points and agreed that £50 was a fair rent, to assign the agreement on a 7-year rolling lease and that the ability to reassign the lease was not allowed in order that this aligned with the garden plot tenancy. A discussion took place on whether legal advice would be needed. The Chair will redraft the new agreement and will draw up a plan of the site.

AM

Planning
2025/09

2024/1373/FUL 5 The Green, Caldecott Single Storey Side Extension

The Council had no comment to make on this application.

Finance
2025/10

a) To approve the 2025/26 budget setting process

The Council **Resolved to Agree** the Caldecott Parish Council budget (see annex) for 2025/26
Proposed by Cllr McCole Seconded by Cllr MacDermott All in favour

The Parish Council **Resolved to Agree** the level of precept set at £8,441.00 for the financial year 2025-26. This equates to an increase on last year's figures of 6.54%.

Proposed by Cllr McCole Seconded by Cllr MacDermott All in favour

b) To approve Payments

The following payments were presented for approval and unanimously agreed.

Payee	Details	Total Amount	VAT Element	Legal Authority
J McCole	Grass Cutting	£440.00		OSA 1906 s.15
VistaPrint	Allotment Sign	£29.69		LGA 1972 s.111
Rutland County Council	Lighting Recharge	£396.60		LGA 1957 s.3 HWA 1980 s.301
Information Commissioner	Data Protection	£40.00		Data Protection Act 2018
Seagrave Inspection	Play Area Inspection	£169.08	£28.18	LGA 1972 s.112
Community Heartbeat	Defib Pads	£146.34	£24.39	LGA 1972 s.111

c) Bank Reconciliation

Lloyds Account £6,752.22

The Bank Reconciliation was unanimously approved and then duly signed by the Chair.

All matters pertaining to finance are displayed on the website on www.caldecott-pc.gov.uk

Correspondence 2025/11 A special meeting of Rutland County Council is to be held in February to allow its Councillors to discuss the issue of devolution and local government reorganisation.

Business and Date of Next Meeting 2025/12 Review of Risk Assessment.

The next meeting of Caldecott Parish Council will be held on Thursday 13th March 2025 in the Village Hall.

Cllr MacDermott gave his apologies for the next meeting.

The meeting closed at 8.36 pm.

Signed..... Dated.....

Annex

Budget for the Year	2022/23	2023/24	2024/25	2025/26
Projected Expenses				
Insurance	£520.00	£540.00	£520.00	£550.00
RCC Electricity	£220.00	£450.00	£600.00	£396.00
Clerk's Salary	£3,168.00	£3,410.00	£3,845.00	£3,960.00
Clerk's Pension	£95.00	£103.00	£115.00	£118.00
Clerk's Expenses	£120.00	£120.00	£144.00	£144.00
Grass Cutting	£750.00	£920.00	£2,400.00	£2,000.00
Audit Fee	£75.00	£75.00	£75.00	£100.00
Dog Bin Emptying	£250.00	£250.00	£130.00	£0.00
Admin Costs	£60.00	£70.00	£80.00	£100.00
Information Commissioner	£40.00	£40.00	£40.00	£40.00
Training	£88.00	£88.00	£0.00	£44.00
Website	£135.00	£185.00	£185.00	£275.00
LRALC	£135.00	£135.00	£200.00	£200.00
Defib	£0.00	£100.00	£100.00	£100.00
Village Maintenance	£400.00	£400.00	£300.00	£300.00
Village Improvements	£240.00	£240.00	£0.00	£650.00
Play Area Loan Repayments	£455.00	£455.00	£455.00	£455.00
Play Area On costs	£200.00	£210.00	£210.00	£210.00
Contingency / election	£126.00	£165.00	£165.00	£450.00
Total Expenses	<u>£7,077.00</u>	<u>£7,956.00</u>	<u>£9,564.00</u>	<u>£10,092.00</u>
Projected Income				
Garage Ground Rent	£120.00	£120.00	£120.00	£120.00
Garden Rent	£10.00	£10.00	£10.00	£20.00
Allotment Rents	£510.00	£510.00	£510.00	£510.00
Grant	£0.00	£0.00	£701.00	£701.00
VAT Refund	£200.00	£300.00	£300.00	£300.00

Total Income	<u>£840.00</u>	<u>£940.00</u>	<u>£1,641.00</u>	<u>£1,651.00</u>
Shortfall / Surplus	£6,237.00	£7,016.00	£7,923.00	£8,441.00
Precept	<u>£6,237.00</u>	<u>£7,016.00</u>	<u>£7,923.00</u>	<u>£8,441.00</u>
Percentage increase	10.00%	12.49%	12.93%	6.54%