

**Minutes of the Meeting of Caldecott Parish Council held on Thursday 4<sup>th</sup> January 2024 at 7.30 pm in the Village Hall.**

<b>Present 2024/01</b>	Cllrs MacDermott (Chair), McCole, Bennett, Kendrick, Parker and Hook, Mrs Medwell (Clerk), County Cllr Andrew Brown and 3 members of the public.	
<b>Apologies 2024/02</b>	None	
<b>Declarations 2024/03</b>	Cllr McCole declared an interest in Item 2024/(b) There were no changes to the Member's Register of Interests.	
<b>Open Forum and Exchange of Information 2024/04</b>	The allotment holders present raised the new allotment tenancy agreement, with questions asked regarding some of the new conditions. Cllr Parker explained that this was informed by a recommended National Allotment Society agreement, and that the Council's intention was to improve the site, encourage cultivation and to establish regular communication with the allotment holders through a site representative. The Council was also informed that the ditch on the allotment side of the hedge was blocked.	
<b>Minutes 2024/05</b>	The minutes of the Parish Council Meeting held on 9 <sup>th</sup> November 2023 were approved as a true record of the meeting and duly signed by the Chair.  Proposed Cllr McCole      Seconded Cllr Hook	
<b>Matters Arising 2024/06</b>	There were no matters arising not covered elsewhere on the agenda.	
<b>Highways and Rights of Way 2024/07</b>	<b>Online Sharing of information</b> This had been raised following the visit from Ms Kearns MP to Caldecott in terms of how and what to communicate to residents. The Clerk advised that there were policies available on this subject and will circulate to councillors ahead of the next meeting.  Cllr Bennett advised that she had emailed the MP's office for further information on the proposed feasibility study, the response being that this was very much in hand. Cllr Bennett will continue to pursue.	JM  MB
<b>Parish Assets 2024/08</b>	<b>Routine Inspection of Play Park</b> It was noted that the Annual Inspection had been undertaken and the report circulated. The report had raised the seesaw bearing again, this has been inspected by the playpark provider and found to be in order. Dog fouling was also raised, Cllr Bennett will continue to pursue some highlighter spray and dog fouling signs from RCC.  <b>Safety Review of Assets</b> Cllr MacDermott advised that he had checked the parish assets. Overgrown ivy on the Pinfold Wall and flaking paint on the phone box were identified. These will be addressed in the spring.	MB
<b>Specific Items 2024/09</b>	<b>a) To discuss replacement of Flagpole</b> The Council discussed the village green flagpole, the mechanism of which is faulty and is not able to be repaired. The Chair advised that there may be a replacement pole available to the parish at no cost other than transport and fitting. He will look in to this further.	AM

**b) To approve the 2024/25 Budget and to Set Precept.**

The Council **Resolved to Agree** the Caldecott Parish Council budget for 2024/25

Proposed by Cllr MacDermott      Seconded by Cllr Hook      All in favour

The Parish Council **Resolved to Agree** the level of precept set at £7,923.00 for the financial year 2023-24. This equates to an increase on last year's figures of 12.93%.

Proposed by Cllr MacDermott      Seconded by Cllr Hook      All in favour

Cllr Brown advised at this point that RCC would more than likely be increasing the Council Tax by 4.99%.

**c) Review of Garage Tenancies**– The Council discussed this matter at some length, stressing the importance of the tenant's confirming ownership of their individual garages and the necessity to establish maintenance and liability requirements. It was **agreed** that it would be prudent to seek advice from RCC and LRALC on both this matter and the anomaly that the garages were registered with Land Registry as Parish Council owned.

JM/AB

**d) To approve Site Representative for Allotments**– The Council **agreed** to appoint John Wilkinson as the allotment site representative, to be reviewed after a year.

**Planning  
2024/10**

**2023/1299/FUL      Conversion of Redundant Building to one dwelling, Land North of Uppingham Road.**

The Council had no objection to this application.

**Rutland Local Plan – Parish Council response**

The Council **agreed** to submit a response to this based on the impact of further developments on the highway infrastructure, particularly through Caldecott. Cllr MacDermott will draft and circulate this before submission.

AM

**Finance  
2024/11**

**a) Payments**

Seagrave – Play Park Annual Inspection	£168.00
Information Commissioner – GDPR	£40.00
RCC – Lighting Charges	£602.62

**b) Bank Reconciliation**

Lloyds Account	£6,826.97
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The Bank Reconciliation was unanimously approved and then duly signed by the Chair.

**c) Registration of Online Signatories**

It was noted that Cllrs MacDermott and McCole had registered as online signatories. The necessary paperwork was duly signed by Cllr Bennett and the Clerk.

All matters pertaining to finance are displayed on the website on [www.caldecott-pc.gov.uk](http://www.caldecott-pc.gov.uk)

**Correspondence  
2024/12**

**Police and Crime Commissioner - Invite to Parish Council Engagement Campaign Inaugural Event 15<sup>th</sup> January**

No Councillors were able to attend.

**Business and  
Date for Next  
Meeting  
2024/13**

Risk Assessment      Communication Policy      Garage Tenancies

The next meeting of Caldecott Parish Council will be held on Thursday 14<sup>th</sup> March 2024 in the Village Hall.

The meeting closed at 9.02pm.