

CALDECOTT PARISH COUNCIL

Parish Office: 5 Main Street, Middleton, Market Harborough, Leics LE16 8YU
Tel. 07813 696387 e-mail clerk.caldecott@gmail.com

To all members of the council,

You are hereby summoned to attend the Meeting of Caldecott Parish Council to be held in the Village Hall, Caldecott on Thursday 9th November 2023 at 7.30 pm. for transaction of the following business.

Justina Medwell
(Clerk to the Council)

AGENDA

1. **To approve apologies for absence**
2. **Declaration of interest and any changes to the members Register of Interests**
3. **Open Forum and Exchange of Information**
15 minutes (up to 3 minutes per member) is provided for members of the public to raise matters with Councillors
4. **To authorise the Chair to sign as a correct record of the proceedings, the minutes of the Parish Council meeting dated 14th September 2023**
5. **Matters arising from the minutes and not on the agenda (for information only).**
6. **Highways and Rights of Way**
 - a) Update on MP site visit
 - b) Communication - To approve online sharing of information.
7. **Parish Assets**
 - a) Routine Inspection of Play Park
 - b) Safety Review of Parish Assets (Cllrs Hook and Kendrick to report)
8. **Specific Items**
 - a) To discuss sale of the Garden Plot
 - b) To commence 2023/24 budget setting process
 - c) Allotments – to approve new tenancy agreement
 - d) To review garage tenancies
9. **Planning**
 - a) 2023/0905/LBA 5 The Green Single Storey Side Extension and Various Works
10. **Finance**
 - a) To approve payment of accounts (itemised list to follow)
 - b) Bank Reconciliation
11. **Correspondence**
12. **Date of next meeting.**
11th January 2024

Signed.....

Dated.....