

# CALDECOTT PARISH COUNCIL

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Parish Office: 5 Main Street, Middleton, Market Harborough, Leics LE16 8YU  
Tel. 07813 696387 e-mail clerk.caldecott@gmail.com

To all members of the council,

You are hereby summoned to attend the Annual General Meeting of Caldecott Parish Council to be held in the Village Hall, Caldecott on Tuesday 30<sup>th</sup> May 2023 after the Annual Parish Meeting for transaction of the following business.

Justina Medwell  
(Clerk to the Council)

## AGENDA

1. **Election of Chair**  
Signing of Declaration of Acceptance of Office and Register of Members' Interests
2. **Election of Vice Chair**  
Signing of Declaration of Acceptance of Office and Register of Members' Interests
3. **Co-option of New Councillors**  
Signing of Declaration of Acceptance of Office and Register of Members' Interests
4. **To accept apologies for absence.**
5. **Declaration of interest and any changes to the members Register of Interests**
6. **To authorise the Chair to sign as a correct record of the proceedings, the minutes of the council meeting dated 9<sup>th</sup> March 2023**
7. **Matters arising from the minutes and not on the agenda (for information only).**
8. **Highways and Rights of Way**
  - a) Update
9. **Children's Play Park**
  - a) Routine Inspection
10. **Specific Items**
  - a) To discuss sale of the Garden Plot
  - b) Safety Review of Parish Assets (Cllrs Hook and Kendrick to report)
  - c) Review of Asset Register
  - d) Approval of Insurance Renewal
  - e) Allotments – Vacancies and splitting of plots.
11. **Planning**
  - a) 2023/0419/FUL 4 Lyddington Road Erection of Carport and Porch Extension (for information)
12. **Finance.**
  - a) To approve payment of accounts (itemised list to follow)
  - b) Bank Reconciliation
  - c) To approve Certificate of Exemption from External Audit
  - d) Approval of Annual Governance and Accounting Statements 2021/22
  - e) Internal Audit Report
13. **Correspondence.**
14. **Date of next meeting.**  
13<sup>th</sup> July 2023

Signed.....

Dated.....