

Minutes of the Annual General Meeting of Caldecott Parish Council held on Thursday 6th May 2021 at 7.30 pm. This was held via electronic conferencing due to the Government requirement for social distancing during this coronavirus pandemic.

Present 2021/32 Cllrs Bennett (Chair), Richmond (Vice Chair), Kendrick, MacDermott, McCole, Parker and White and County Cllr Andrew Brown.

Cllr Bennett explained that the Clerk had had an accident and was unable to attend the meeting. Cllr Parker kindly volunteered to take the minutes for this meeting.

Election of Chair 2021/33 The position of Chair was open to all Councillors. Cllr McCole nominated Cllr Bennett and was seconded by Cllr Richmond.

Cllr Bennett **agreed** to become Chair and will duly sign the Declaration of Acceptance of Office as soon as possible.

Election of Vice Chair 2021/34 The position of Vice Chair was opened to all Councillors. Cllr Bennett nominated Cllr Richmond and was seconded by Cllr MacDermott.

Cllr Richmond **agreed** to become Vice-Chair and will duly sign the Declaration of Acceptance of Office as soon as possible.

Co-option of New Councillor 2021/35 The Council **agreed** to co-opt Mr William Kendrick to fill the casual vacancy which had been unfilled since the last elections.

Proposed Cllr McCole Seconded Cllr Parker

Cllr Kendrick will complete and sign the Register of Members' Interests and the Declaration of Office as soon as possible.

Apologies 2021/36 There were none.

Declarations 2021/37 There were no declarations of interest or changes to the member's register of interests.

Open Forum 2021/38 There were no members of the public present.

A Resident has contacted the Parish Council with the suggestion of a village clear up; involving a community litter pick around the village and possibly some other initiatives which need to be clarified with the resident. The Council agreed it would be a useful community event that could help to initiate other village improvements such as flower planting. The Council **agreed** to proceed with the proposal and that it should be undertaken a week or so before the village fete which takes place on 3rd July. County Cllr Brown will request the litter picking equipment and any risk assessment template from RCC. The Chair will follow this up with the resident. Cllr Parker will communicate the initiative online and via the newsletter once a date is agreed.

Meeting closed to the public.

Minutes 2021/39 The minutes of the meeting held on 18th March 2021 were **approved** as a true record and duly signed by the Clerk on behalf of the Chair.

Proposed Cllr MacDermott Seconded Cllr McCole

**MB
AP**

**Matters Arising
2021/40**

The Council approved the drafted text for the telephone box plaque thanking the local community and business for donations and **agreed** the cost of £17 for the plaque. Cllr Parker will purchase and fit plaque.

AP

The Chair explained that Welland Rivers Trust unfortunately could not offer to support to reinstate walking access at the Eyebrook Reservoir as they are not an advocacy organisation. They have requested that we ask if any of our residents would like to become involved with Welland Rivers Trust. Cllr Parker will communicate information on the scheme with residents online and via the newsletter.

AP

**Finance
2021/41**

a) Payments

The following payments were presented for signature and unanimously agreed:

Curtis Website Design – Website Upgrade	202.00
BIFFA – Dog Bin Emptying	78.00
J Medwell – Clerk April Salary and Expenses	255.81
LRALC – Membership Fees	160.00

Receipts	
Village Hall – Donation	50.00
Precept / Grant	5,670.00
HMRC – Vat Refund	243.21
RCC – CIL	669.23

b) Bank Reconciliation

Lloyds Account	11,189.00
Less Ringfenced CRAG	281.54

Total Balance of Reserves £10,907.46

The Bank Reconciliation was unanimously approved and then duly signed by the Chair.

c) Certificate of Exemption 2020/21

The Council noted that its gross income or expenditure did not exceed £25,000 in the year ending 31st March 2021 and therefore acknowledged that it was exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015. The necessary documents will be signed by the Chair and Clerk and will be presented to the External Auditor.

JM

d) Approval of Approval of Annual Governance Statement 2020/21

The Council considered and **approved** the Annual Governance Statement 2020/21.

Proposed Cllr Bennett Seconded Cllr MacDermott

This will be signed by the Chair and Responsible Financial Officer

Approval of Annual Accounting Statement 2020/21

The Clerk had prepared the 2020/2021 Financial Accounts in accordance with

the Accounts and Audit Regulations 2015 and circulated prior to the meeting.

The Council considered and **approved** the Annual Accounting Statement 2020/21.

Proposed Cllr Bennett Seconded Cllr MacDermott

This was duly signed by the Chair and Responsible Financial Officer. The above documents will now be presented to the Internal Auditor.

e) Asset Register

It was noted that the playpark equipment and the phone box needed to be added to the asset register. The Clerk will update and circulate to the Council for approval at the next meeting.

f) Insurance Quote:

The Council approved the Insurance Schedule and quote of £520 subject to the addition of the Phone Box. The Clerk will arrange to have this added.

All matters pertaining to finance are displayed on the website on www.caldecott-pc.gov.uk

The Chair explained that following further requests by Caldecott Parish Council, RCC have refused safety barriers. The scheme presently proposed by RCC is to install red anti-skid, improved road markings, including ribbed edge road markings with coloured warning road studs coupled with the hazard perception markings and the new 40 MPH buffer zone installed before the 30MPH limit starts. A new yellow backed chevron warning sign will be installed at the bend will be a marked difference and will be monitored for 12 months thereafter. These works are due to being installed in the summer after the Network Rail Manton bridge replacement works and road closure ends in July.

Following a request, Leicestershire Police had refused a static speed camera, as they can only be sited on roads where there had been 3 or more fatal collisions within 5 years and for a permanent mobile van site, a minimum of 1 fatal injury.

Cllr Richmond highlighted that the village is now top of the list to receive community speed monitoring equipment.

The Council discussed writing to haulage companies to request they change their route to avoid travelling through village although there would be no obligation for HGVs to do so. The Council **agreed** not to write to transport companies yet but leave things for the time being until the road works on the A6003 takes place and monitor from there the impact the road changes have on speed/accidents.

Members of the Council put forward and discussed further ideas including a 'park on main road' day, tree and flower planting to visually highlight to drivers that they are entering a residential area, a scarecrow festival to thank the emergency services and a further targeted media approach. It was **agreed** to wait until the proposed scheme had been implemented before undertaking further action.

**Highways
2021/42**

JM

JM

**Children's
Playpark
2021/44**

Cllr McDermott informed the Council that new metal fencing for the entrance to the playpark had been ordered but he was still awaiting an amended quote from the contractor to fit the fencing next to the entrance and wooden fencing near to the swings. Due to the potentially increased cost of fitting the metal fence, the Council approved a budget of up to £600.

Cllr McDermott highlighted the potential issue of security to an adjoining paddock and proposed the fitting of a padlock with combination local on the Playpark field gates to avoid any future problems. The Council, with the landowner's permission, **agreed** the proposal. Cllr McDermott will purchase and fit combination lock. **AM**

Cllr McDermott raised the issue of the condition of the Pinfold wall, with lumps of stone being loose and the condition deteriorating. Councillor Richmond suggested cordoning off the area until fundraising could be undertaken, however the Council noted this was not practical due to its location. Cllr McDermott will approach a local contractor to request a quote to repair this. **AM**

**Village
Footpaths
2021/45**

The Chair had explored the possibility of footpath access to the railway line and had discovered the land was owned by two separate owners. The first Owner had some concerns over land security and liability and the Parish Council taking on responsibility for security and insurance was raised. The Council **agreed** not to pursue this for the time being.

The Council discussed the access to the public footpaths from the village. The safety issue of cattle being in two particular fields was raised by County Councillor Brown. Cllr McDermott will draft a letter to the landowners with NFU information to highlight the safety and liability situation of having cattle near to footpaths. **AM**

The usability of the first stile on the footpath from Lyddington Road to Gretton was raised. County Councillor Brown explained that the stile is due to be replaced with a kissing gate by Rutland County Council imminently.

**Parish Council
Communication
2021/46**

Cllr Parker explained that Parish Council Nextdoor account had now been set up and access provided for communicating parish matters.

**Correspondence
2021/47**

The Council referred to correspondence from a resident of Welland Close regarding inconsiderate parking by visitors to the playpark. The Council will keep a watchful eye on this and will communicate this to the resident, suggesting that photographic evidence be provided where possible.

County Cllr Brown drew the Council's attention to a RCC Climate Summit on 12th May and asked whether any Councillor would be interested in attending. The Chair said she may be able to attend.

**Next Meeting
2021/48**

The next meeting of Caldecott Parish Council will be held on Thursday 15th July in the Village Hall.

The meeting closed at 9.12 pm