

CALDECOTT PARISH COUNCIL

Parish Office: 5 Main Street, Middleton, Market Harborough, Leics LE16 8YU
Tel. 01536 771232 e-mail clerk.caldecott@gmail.com

To all members of the council,

You are hereby summoned to attend the Annual General Meeting of Caldecott Parish Council on Thursday 21st May 2020 at 7.30 pm for transaction of the following business. **Due to the Government requirement for social distancing this will take place virtually via Zoom electronic conferencing.**

Details on how to join this meeting can be found at the end of the agenda.

AGENDA

1. **Election of Chair**
Signing of Declaration of Acceptance of Office
2. **Election of Vice Chair**
Signing of Declaration of Acceptance of Office
3. **To accept apologies for absence.**
4. **Declaration of interest and any changes to the members Register of Interests**
5. **Open Forum.**
15 minutes (up to 3 minutes per member) is provided for members of the public to raise matters with Councillors
6. **To authorise the Chair to sign as a correct record of the proceedings, the minutes of the council meeting dated 16th January 2020**
7. **Matters arising from the minutes and not on the agenda (for information only).**
8. **Finance.**
 - a) To approve payment of accounts (itemised list to follow)
 - b) Bank Reconciliation
 - c) Approval of Annual Governance and Accounting Statements 2019/20
 - d) Internal Audit Report
9. **Neighbourhood Watch and Crime Report**
Update
10. **Traffic Matters**
- Update on Welland Close parking and feasibility study Lyddington Road
11. **Safety Review of Parish Assets**
- Update on application for potential grant for repair to pinfold wall – Cllr Richmond
- Phone Box
12. **Children's Play Park**
- Monthly risk assessment
- Review of mowing contract
- Review of litter collection
- Hedge Trimming – Update Cllr MacDermott
13. **Correspondence.**
- Welland Trust Community Engagement
- Community Infrastructure Levy
- Drone complaint
14. **Date of next meeting.**
16th July 2020

Topic: Caldecott Parish Council meeting

Time: May 21, 2020 07:30 PM London

Join Zoom Meeting

<https://us04web.zoom.us/j/73246536718?pwd=T0Y3d2kzeEw3UTNkK2ZvNVlOa0xlUT09>

Meeting ID: 732 4653 6718 Password: 3kHReT