

**Minutes of the Annual General Meeting of Caldecott Parish Council held  
on Thursday 16<sup>th</sup> May 2019 at 7.30 p.m. in Caldecott Village Hall.**

<b>Present 2019/36</b>	Cllrs Bennett (Chair), Richmond (Vice Chair), Brown, Hide, MacDermott and McCole, Mrs J Medwell (Clerk) and five members of the public.	
<b>Election or Councillors 2019/37</b>	Three Councillors had been elected unopposed at the recent election, they were M Bennett, C Hide and J Richmond. These new members signed the acceptance of office form, countersigned by the clerk who will return them to the Electoral Monitoring Officer at Rutland County Council.	<b>JM</b>
	The new members were also issued with Register of Interests forms to be completed and checked by the clerk before return to the RCC Electoral Monitoring Officer.	<b>JM</b>
<b>Election of Chair 2019/38</b>	The position of Chair was open to all Councillors. Cllr Richmond nominated Cllr Bennett and was seconded by Cllr Hide.  Cllr Bennett <b>agreed</b> to become Chair.	
<b>Election of Vice Chair 2019/39</b>	The position of Vice-Chair was opened to all Councillors. Cllr Hide nominated Cllr Richmond and was seconded by Cllr Bennett.  Cllr Richmond <b>agreed</b> to become Vice-Chair.	
<b>Co-option of New Councillors 2019/40</b>	Mr C Brown, Mr A MacDermott and Ms Lesley McCole expressed a wish to volunteer for co-option on to the Council .  Mr C Brown was proposed by Cllr Richmond and seconded by Cllr Bennett  Ms L McCole was proposed by Cllr Richmond and seconded by Cllr Hide  Mr A MacDermott was proposed by Cllr Hide and seconded by Cllr Richmond	
	Acceptance of office forms were signed by the new members and countersigned by the clerk. Register of Interest forms were given to the new members for filling out, these were to be checked by the clerk before return to the RCC Electoral Monitoring Officer.	<b>JM</b>
	It was noted that the Parish Council was still one member short of a full complement.	
<b>Apologies 2019/41</b>	There were none.	
<b>Declarations 2019/42</b>	There were no declarations of interest.	
<b>Open Forum 2019/43</b>	The Chair welcomed the visitors and introduced RCC Highways Engineer Robyn Green.  Ms Green presented to the meeting her findings from a recent site meeting with Cllrs Hide and Bennett and a feasibility study for a proposed pelican crossing in the village.  Ms Green recommended two zebra crossings, one outside the pub, the other outside the church. She recommended re-instating the splinter island at the Lydington Road junction, constructing a footpath on the Lydington Road leading	



Proposed Cllr Bennett      Seconded Cllr Brown

The Certificate of Exemption was then duly signed by the Chair and Responsible Financial Officer and will be returned to the External Auditor. **JM**

**d) Approval of Approval of Annual Governance Statement 2018/19**

The Council considered and **approved** the Annual Governance Statement 2018/19.

Proposed Cllr Hide              Seconded Cllr Bennett

This was duly signed by the Chair and Responsible Financial Officer

**Approval of Annual Accounting Statement 2018/19**

The Clerk had prepared the 2018/2019 Financial Accounts in accordance with the Accounts and Audit Regulations 2015 and circulated prior to the meeting.

The Council considered and **approved** the Annual Accounting Statement 2018/19.

Proposed Cllr Bennett              Seconded Cllr Richmond

This was duly signed by the Chair and Responsible Financial Officer.

**e) Internal Audit Report:**

The Clerk informed the Council that the accounts had been successfully presented to the Internal Auditor with no issues raised.

All matters pertaining to finance are displayed on the website on [www.caldecott-pc.gov.uk](http://www.caldecott-pc.gov.uk)

**Neighbourhood  
Watch  
2019/47**

The Council was very concerned to note the recent burglary from a lock-up in the village which had been very upsetting for the resident involved and which appeared to be one of a spate of similar break-ins in the surrounding area. It was felt that this incident which had involved further intimidation had not been handled sensitively by the police. The Chair informed the Council that she had written to the Northamptonshire and Leicestershire Police Commissioners welcoming their comments and assistance.

The Chair re-iterated the need for someone in the parish to take the lead in the Neighbourhood Watch Scheme. She has organised a meeting for Saturday 18th May in the Village Hall to which the new County Councillor Andrew Brown, the local policeman and the Rutland NW Co-ordinator had been invited. The Chair urged as many residents as possible to attend.

The Council commended the Chair for all her efforts with this.

**Highways  
2019/48**

**Proposed Bypass** - Cllr Hide updated the Council on the progress with this initiative. The Local Transport Plan will be signed off by the new Cabinet on 18<sup>th</sup> June 2019. A website dedicated to the scheme has been set up at

[www.caldecottbypass.strikingly.com](http://www.caldecottbypass.strikingly.com)

**Safety Review of  
Parish Assets  
2019/49**

Cllr Hide had carried out a safety review of parish assets.

Cllr Richmond informed the Council that he had identified a possible source of funding from the Lottery Heritage Fund to repair the damaged Pinfold Wall. He is currently seeking further quotes for the work.

JR

The Clerk had sourced and circulated various quotes for a new notice board for the bus stop. She was asked to forward these again for a final decision.

JM

Cllr McCole raised the possibility of refurbishing the church clock. The Council advised that this was a PCC matter but would possibly consider donating funds towards this if appropriate.

**Children's  
Playpark  
2019/50**

Cllr Hide was pleased to report that the fundraising team had raised £4,893 from various events around the village and that a further £2,600 had been pledged by local businesses.

Cllr Hide also informed the Council that the Contracts Finder notice had been prepared. The 'Invitation to Tender', which was compliant with the rules and regulations set out in the NALC LTN 87/ Procurement, had been circulated prior to the meeting. This was approved by the Council. Cllr Hide will now proceed with publishing these on the Government website.

CH

The Council moved not to advertise the contract in the local press

Proposed Cllr Bennett      Seconded Cllr Richmond

**Planning  
2019/51**

**2019/0402/FUL Land Adjacent to 22 Main Street Construction of one new dwelling**

Concern was expressed on the size of the property which appears to dominate the plot and will potentially be an over-development of the site. Concern was also expressed on creating a new access on to an already busy trunk road. The Council highlighted the need for consideration to be given in ensuring that the necessary supporting criteria are in place when excavating to levels below the neighbouring properties.

**Allotments  
2019/52**

The Clerk informed the Council that two allotments were currently available.

The Council discussed updating the tenancy agreement. The Clerk will circulate to the Council members for their comments. Any amendments will be approved at the next meeting.

JM

**Mill Garage  
2019/53**

There was nothing to report on this item. The Council **agreed** to remove it as a standing item from the agenda for the time being.

**Correspondence** The following were distributed by e-mail.

**2019/54**

LRALC – AGM 15<sup>th</sup> June  
PKF Littlejohn – Audit Instructions  
RCC – Notice of Elections  
RCC – Community Safety Consultation

MacMillan Volunteer Co-ordinator – Regarding adoption of phonebox for ‘Info Point’

The Council agreed that this ought to be pursued further, the Clerk will arrange a meeting on site with the co-ordinator to discuss.

**JM**

**Next Meeting**

**2019/55**

The next meeting of Caldecott Parish Council will be held on Thursday 18<sup>th</sup> July at 7.30 p.m. in Caldecott Village Hall.

The meeting closed at 9.10 pm

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