

CALDECOTT PARISH COUNCIL

Parish Office: 5 Main Street, Middleton, Market Harborough, Leics LE16 8YU
Tel. 01536 771232 e-mail clerk.caldecott@gmail.com

To all members of the council,

You are hereby summoned to attend the Annual General Meeting of Caldecott Parish Council to be held in the Village Hall, Caldecott on Thursday 16th May 2019 after the Annual Parish Meeting for transaction of the following business.

Justina Medwell
(Clerk to the Council)

AGENDA

1. **Election of Chair**
Signing of Declaration of Acceptance of Office
2. **Election of Vice Chair**
Signing of Declaration of Acceptance of Office
3. **To agree Co-option of New Councillors**
Signing of Declaration of Acceptance of Office and Register of Members Interests
4. **To accept apologies for absence.**
5. **Declaration of interest and any changes to the members Register of Interests**
6. **Open Forum.**
15 minutes (up to 3 minutes per member) is provided for members of the public to raise matters with Councillors
7. **To authorise the Chair to sign as a correct record of the proceedings, the minutes of the council meeting dated 21st March 2018**
8. **Matters arising from the minutes and not on the agenda (for information only).**
9. **Finance.**
 - a) To approve payment of accounts (itemised list to follow)
 - b) Bank Reconciliation
 - c) To approve Certificate of Exemption from External Audit
 - c) Approval of Annual Governance and Accounting Statements 2018/19
 - d) Internal Audit Report
10. **Neighbourhood Watch and Crime Report**
Update and local issues
11. **Traffic Matters**
Update on Local Transport Plan Consultation
Update on Welland Close Parking
Report on Feasibility Study – Pelican Crossing
12. **Safety Review of Parish Assets**
To discuss potential grant for repair to pinfold wall
Bus stop Notice Board
13. **Children’s Play Park**
Update on Fundraising and Procurement
14. **Planning**
2019/0402/FUL Land adjacent to 22 Main Street Construction of 1 new dwelling
15. **Allotments**
Update and Review of tenancy agreement
15. **Mill Garage**
Update
16. **Correspondence.**
17. **Date of next meeting.**
18th July 2019

Signed.....

Dated.....

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