

CALDECOTT PARISH COUNCIL

Parish Office: 5 Main Street, Middleton, Market Harborough, Leics LE16 8YU
Tel. 01536 771232 e-mail clerk.caldecott@gmail.com

To all members of the council,

You are hereby summoned to attend the Annual General Meeting of Caldecott Parish Council to be held in the Village Hall, Caldecott on Thursday 17th May 2018 after the Annual Parish Meeting for transaction of the following business.

Justina Medwell
(Clerk to the Council)

AGENDA

1. **Election of Chair**
Signing of Declaration of Acceptance of Office
2. **Election of Vice Chair**
Signing of Declaration of Acceptance of Office
3. **To accept apologies for absence.**
4. **Declaration of interest and any changes to the members Register of Interests**
5. **Open Forum.**
15 minutes (up to 3 minutes per member) is provided for members of the public to raise matters with Councillors
6. **To authorise the Chair to sign as a correct record of the proceedings, the minutes of the council meeting dated 8th March 2018**
7. **Matters arising from the minutes and not on the agenda (for information only).**
8. **Finance.**
 - a) To approve payment of accounts (itemised list to follow)
 - b) Bank Reconciliation
 - c) To approve Certificate of Exemption from External Audit
 - c) Approval of Annual Governance and Accounting Statements 2017/18
 - d) Internal Audit Report
9. **Neighbourhood Watch**
Update
10. **General Data Protection Regulations**
To appoint Data Protection Officer
11. **Traffic Matters**
Update
12. **Safety Review of Parish Assets**
13. **Children's Play Park**
Update
14. **Parish Defibrillator**
Update
15. **Planning**
For information
2018/0227/FUL 7 Main Street Proposed internal alterations to dwellings including reverting one dwelling house back into two independent dwellings, as it had been previously.
16. **Allotments**
Update
17. **Correspondence.**
18. **Date of next meeting.**
20th July 2017

Signed.....

Dated.....

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