

CALDECOTT PARISH COUNCIL

Parish Office: 5 Main Street, Middleton, Market Harborough, Leics LE16 8YU
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To all members of the council,

You are hereby summoned to attend the Annual General Meeting of Caldecott Parish Council to be held in the Village Hall, Caldecott on Thursday 25th May 2017 after the Annual Parish Meeting for transaction of the following business.

Justina Medwell
(Clerk to the Council)

AGENDA

1. **Election of Chair**
Signing of Declaration of Acceptance of Office
2. **Election of Vice Chair**
Signing of Declaration of Acceptance of Office
3. **To accept apologies for absence.**
4. **Declaration of interest and any changes to the members Register of Interests**
5. **Co-option of New Councillor**
Signing of Declaration of Acceptance of Office and Register of Interests
6. **Open Forum.**
15 minutes (up to 3 minutes per member) is provided for members of the public to raise matters with Councillors
7. **To authorise the Chair to sign as a correct record of the proceedings, the minutes of the council meeting dated 16th March 2017**
8. **Matters arising from the minutes and not on the agenda (for information only).**
9. **Finance.**
 - a) To approve payment of accounts (itemised list to follow)
 - b) Bank Reconciliation
 - c) Approval of Annual Governance Statement and Year End Financial Statement 2016/17
 - d) Internal Audit Report
 - e) To apply for next round of Transparency Funding
10. **Neighbourhood Watch.**
Update
11. **Traffic Matters**
Update
12. **Parish Defibrillator**
Update
13. **Planning**
For information
 - a) 2017/0357/FUL 11 Uppingham Road Replacement of single garage following by vehicle impact.
 - b) 2017/0229/FUL 45 Main Street Erect fence panels to provide privacy
14. **Mill Garage**
Update
15. **Allotments**
Update by Cllr Tobin
15. **Correspondence.**
16. **Date of next meeting.**
20th July 2017

Signed.....

Dated.....

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