CALDECOTT PARISH COUNCIL

Parish Office: Middleton House, Middleton, Market Harborough, Leics LE16 8YU
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To all members of the council,

You are hereby summoned to attend a meeting of Caldecott Parish Council to be held in the Village Hall, Caldecott on Friday 8th January 2016 at 7.30 p.m. for transaction of the following business.

Justina Medwell
(Clerk to the Council)

AGENDA

1. **To accept apologies for absence.**
2. **Declaration of interest and requests to speak on items on the agenda.**
3. **Open Forum.**
   15 minutes (up to 3 minutes per member) is provided for members of the public to raise matters with Councillors
4. **To authorise the Chair to sign as a correct record of the proceedings, the minutes of the council meeting dated 26th November 2015**
5. **Matters arising from the minutes and not on the agenda (for information only).**
6. **Finance.**
   a) To approve payment of accounts (itemised list to follow)
   b) Receipts
   c) Bank Reconciliation
   d) To set and approve 2016/17 Budget
7. **Co-option of Council Member**
8. **Clerk Contract**
   To agree terms of employment including hours and salary scale
9. **Registration with ICO and HMRC**
   For information
10. **Neighbourhood Watch.**
    Update
11. **Traffic Matters**
    To discuss speed limit changes, traffic lights and Zebra crossing.
12. **Changes to External Audit**
    To confirm that the council will remain opted-in to the Sector Led Body arrangements for the procurement of external audit.
13. **Planning**
    To discuss application 2015/1118/LBA The Old Plough Bed and Breakfast
    Alteration to configuration of rooms and removal of existing window, fit door and door frame.
14. **Mill Garage**
    Update
15. **Allotments**
    To reallocate vacant plot
16. **Correspondence.**
17. **Date of next meeting.**

Signed…….. **Dated…….**

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